



# **JOB OPPORTUNITY**

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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## **SYSTEMS SOFTWARE SPECIALIST III (TECHNICAL)**

**\$6,111.00 to \$7,796.00**

### **APPLICATION DEVELOPMENT AND MAINTENANCE BUREAU (ADAM) SACRAMENTO**

**LIMITED TERM 18 MONTHS**

#### **RESPONSIBILITIES:**

Under general direction of the Bureau Chief, Application Development and Maintenance Bureau (ADAM) the incumbent will serve as the lead specialist for the Department of Insurance's central database (IDB). In this capacity the incumbent will develop a methodology based on best practices to implement department-wide data cleanup and organization. Tasks and duties will include, but are not limited to data analysis, standardization of data models, change management tools, risk analysis, project management, project oversight and maintenance of data standards. In collaboration with business units' subject matter experts, the incumbent will formulate standards in support of business strategic direction, develop recommendations to achieve strategic outcomes in alignment with strategic direction and the technical implementation of IDB's future state.

#### **DESIRABLE QUALIFICATIONS:**

- Strong interpersonal skills and ability to interact well with others using tact and poise
- Possess strong presentation and communication skills both verbal and written
- Possess strong customer focus and service skills
- Ability to work with all levels of staff
- Must demonstrate an informed knowledge of complex systems integration and working knowledge of various operating systems; logical and physical data models; a systems development life cycle (SDLC) approach in developing assignments
- Must be efficient, accurate, and possess excellent organizational skills
- Be able to perform multiple tasks simultaneously and meet multiple deadlines
- Demonstrated ability to organize and prioritize work
- Demonstrated ability to apply standards of best practice

**WHO MAY APPLY:** Applications will be accepted from current State employees at the Systems Software Specialist III, (Technical) level, those within transfer range, or those who have list eligibility. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Training and Development Assignments may be considered. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. SROA and Surplus candidates must attach a copy of their letter. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus,***

**DO NOT SUBMIT APPLICATIONS TO CalHR**

04/04/13 tb

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AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF  
RACE, COLOR, CREED, NATIONAL ORIGIN  
ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION,  
AGE OR SEXUAL ORIENTATION.

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***reemployment, reinstatement, transfer, or list eligibility) on the state application.***

**APPLICATION PROCEDURE:** Send a completed standard State of California application to Tina Brown, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate “Systems Software Specialist III, (Technical), #105-1367-xxx” on the State application.** Applications received without the above information may not be considered for review. For additional information, please call (916) 492-3351.

**FINAL FILING DATE:** **May 2, 2013 – Close of Business (5:00 p.m.)**

**NOTE:** **Interested individuals must submit applications in order to be considered for this position.**

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